

Use the Tab key to move to next field.

For instructions for filling in the form see the last page.

<b>1. Recipient of state subsidy</b>	Name			
	Address			
	Postal code and area		Business identity code	
<b>2. Contact person</b>	Name		Phone	
	Email		Fax	
<b>3. Decision details</b>	Decision number	Funding period	Funding EUR	
<b>4. Accounting report</b>	Period			
<b>4.1. Revenues</b>	<b>Classification</b>		<b>Project revenues EUR</b>	
	Subsidy from the Academy of Finland			
	Other state subsidies			
	Other subsidies			
	Other revenues			
<b>Total</b>		0,00		
<b>4.2. Expenses</b>	<b>Classification</b>		<b>Project expenses EUR</b>	<b>Academy's share of expenses EUR</b>
	<b>Personnel expenses</b>			
	Salaries and fees			
	Indirect personnel expenses			
	<b>Materials and equipment</b>			
	Materials and supplies			
	Equipment and instruments			
	<b>External services</b>			
	Printing services			
	Other services			
	<b>Other expenses</b>			
Travel expenses				
Other expenses				
<b>Please use dots for accounting (, ) Total</b>		0,00	0,00	
<b>4.3. Further details</b> (For additional space go to bottom of page 2)				
<b>5. Repayment</b>	Repayment to the Academy of Finland's bank account FI22 5000 0121 5007 70	Date of payment	EUR	
<b>6. Signature of responsible project leader</b>	Date	Signature		
	Place	Clarification of signature		
<b>7. Signature of site of research</b>	Date	Signature		
	Place	Clarification of signature / position		



### 1. Recipient of state subsidy

The recipient of state subsidy is the person, society, association, municipality or other legal person named in the decision. In item **Address** give the official address of the subsidy recipient.

### 2. Contact person

The contact person is the applicant or other person preparing the report.

### 3. Decision details

The details are given in the Academy's decision notification. In item **Funding EUR** indicate the total amount of state subsidy received from the Academy of Finland.

### 4. Accounting report

If the funding period begins in the middle of the year, the first report should be given for the period in which the funding begins. Indicate the reporting period in this item.

The revenues and expenses shall be based on the official accountancy of the funding period.

#### 4.1. Revenues

Mark the subsidy received from the Academy on a separate line. Indicate the total sum of state subsidies and other subsidies on the following lines. Indicate the total sum of other revenues, such as participation fees and other revenues, on a separate line.

#### 4.2. Expenses

The classification follows the Accountancy Act. In item **Project expenses EUR**, indicate all expenses of the Academy-supported activities (e.g. seminars, conferences, publications). In item **Academy's share of expenses EUR** detail, using the corresponding classification, the use of Academy funding for these expenses.

#### 4.3. Further details

Space for a free-form account of revenues and expenses.

### 5. Repayment

The general conditions regarding Academy funding include the principles of repayment. Indicate the number of the decision notification in the message area of repayment.

### 6. Signature of responsible leader

The accounting report shall be signed by the responsible project leader.

### 7. Signature of site of research

The person signing for the site of research must have authority to sign for the organisation concerned.

### PERSON-YEAR

Detail the data specified on the form on personnel employed with Academy funding.

### 10. Person-year data on personnel employed with Academy funding

Give the data specified on the form. Please use the 5-digit personnel code

- 1 Postgraduate Student
- 2 Postdoctoral Researcher
- 3 Researcher
- 4 Professor
- 5 Assisting Personnel