



Use the Tab key to move to next field.

For instructions for filling in the form see the last page.

1. Recipient of state subsidy	Name		
	Address		
	Postal code and area		Business identity code
2. Contact person	Name		Phone
	Email		Fax
3. Decision details	Decision number	Funding period	Funding EUR
4. Accounting report	Period		
4.1. Revenues	Classification	Project revenues EUR	
	Subsidy from the Research Council of Finland Other state subsidies Other subsidies Other revenues		
	Total		
4.2. Expenses	Classification	Project expenses EUR	Research Council's share of expenses EUR
	Personnel expenses		
	Salaries and fees Indirect personnel expenses		
	Materials and equipment		
	Materials and supplies Equipment and instruments		
	External services		
	Printing services Other services		
Other expenses			
Travel expenses Other expenses			
	Please use dots for accounting (,) Total		
4.3. Further details (For additional space go to bottom of page 2)			
5. Repayment	Repayment to the Research Council's bank account FI22 5000 0121 5007 70	Date of payment	EUR
6. Signature of responsible project leader	Date	Signature	
	Place	Clarification of signature	
7. Signature of site of research	Date	Signature	
	Place	Clarification of signature / position	

**1. Recipient of state subsidy**

The recipient of state subsidy is the person, society, association, municipality or other legal person named in the decision. In item **Address** give the official address of the subsidy recipient.

2. Contact person

The contact person is the applicant or other person preparing the report.

3. Decision details

The details are given in the Research Council's decision notification. In item **Funding EUR** indicate the total amount of state subsidy received from the Research Council of Finland.

4. Accounting report

If the funding period begins in the middle of the year, the first report should be given for the period in which the funding begins. Indicate the reporting period in this item.

The revenues and expenses shall be based on the official accountancy of the funding period.

4.1. Revenues

Mark the subsidy received from the Academy on a separate line. Indicate the total sum of state subsidies and other subsidies on the following lines. Indicate the total sum of other revenues, such as participation fees and other revenues, on a separate line.

4.2. Expenses

The classification follows the Accountancy Act. In item **Project expenses EUR**, indicate all expenses of the Research Council -supported activities (e.g. seminars, conferences, publications). In item **Research Council's share of expenses EUR** detail, using the corresponding classification, the use of Research Council funding for these expenses.

4.3. Further details

Space for a free-form account of revenues and expenses.

5. Repayment

The general conditions regarding Research Council funding include the principles of repayment. Indicate the number of the decision notification in the message area of repayment.

6. Signature of responsible leader

The accounting report shall be signed by the responsible project leader.

7. Signature of site of research

The person signing for the site of research must have authority to sign for the organisation concerned.

PERSON-YEAR

Detail the data specified on the form on personnel employed with Research Council funding.

10. Person-year data on personnel employed with Research Council funding

Give the data specified on the form. Please use the 5-digit personnel

code 1 Postgraduate Student

2 Postdoctoral Researcher

3 Researcher

4 Professor

5 Assisting Personnel