Action plan structure: Competitive funding to strengthen university research profiles (PROFI 8)

General guidelines for action plan

The action plan is submitted as a PDF appendix on the tab ‘Action plan’ in the online services. Read the call text carefully and familiarise yourself with the review guidelines and review form before you start writing the plan.

* The maximum length of the plan is **30 pages depending on the number of profiling areas**.
* The paper size is A4.
* The font is Calibri/Carlito 12 pt.
* The line spacing is 1.
* The margins are 20 mm.
* The text is left-aligned.
* Do not use paragraph indents.
* The font size in tables and images must be at least 10 pt.
* Use a single-column layout when writing the text.
* The maximum size of the PDF appendix is 50 MB.
* Write the action plan **in English**.

**Use our template when you draft the plan.**

The instructions and structure provided must be followed to ensure the equal treatment of applicants. See the [How-to guides for the online services](https://www.aka.fi/en/online-services/) on our website for the technical instructions.

Please delete the instructions before adding the appendix in the online services.

Name of university:

# Summary

* Summary of the whole application
* Up to 2,500 characters
* Rows in the table can be added or removed depending on the number of profiling areas.
* Estimate of funding for the profiling areas. The table should include information on the following funding for each profiling area:

**Table.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Profiling area** | **PROFI 6\* funding (2021–2026)** | **PROFI 7\* funding (2023–2028)** | **Funding applied for in PROFI 8 (2025–2030)** | **University’s own\*\* funding (2025–2030)** | **Other funding\*\*\* (2025–2030)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

\*Previous PROFI funding essential for the PROFI 8 application

\*\*Core funding from Ministry of Education, Science and Culture, and university’s own funding

\*\*\*Other funding = external funding excluding PROFI funding

# Brief description of key contents in the university’s strategy that is of importance for the research

* Up to five pages

# Description of the profiling area for which funding is applied, following the instructions below

* Maximum length six pages/profiling area.
* If the application contains several profiling areas, the number of pages for a single profiling area may differ from the recommended number of pages, but the total number of pages is six per profiling area.

## Justifications for why the area is of strategic importance

* Name of profiling area
* On what grounds has the area been selected as a strategic profiling area, and how is it linked to the university’s strategy?
* How is the area associated with the university’s other profiling areas?

## Actions, resources, schedules, follow-up, risk management

* Description of profiling measures and justifications for amount of funding applied for.
* Short description of how the university will monitor the increase in research quality as well as the progress and impact of the profiling measures
* Description of implementation risks and risk management

## Standard of research

* What is the current international standard of research in the profiling area at the university?
* Current strengths
* Core expertise of key personnel in the profiling area
* What is the international level being sought?
* Compared to the premise, how significant will the change be?
* How will the university ensure a sufficient level of scientific renewal?

## National and international cooperation

* Research environment, including national and international cooperation
* Research-related reasons for and added value of existing and planned national and international cooperation in the profiling area

## Societal impact

* What is the significance and impact of the actions in terms of promoting knowledge transfer, competence-based growth and other societal needs?

Descriptions of other profiling areas as in section 3